

**Present**

**via Zoom:-**

Councillor E Mulvaney (Chairman)  
Councillor A Stacey  
Councillor Judi Stacpoole (Vice Chairman)  
Councillor R Stacpoole

Mrs J E Pickett Clerk

OCC Councillor D Bartholomew (part meeting)

**Key:**

SODC South Oxfordshire District Council  
OCC Oxfordshire County Council  
HPC Highmoor Parish Council  
RBC Reading Borough Council

**001.21 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors J Stevens and SODC Councillor L Hillier – SODC Councillor J Robb unable to access the meeting via Zoom

**002.21 MEMBERS' DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS**

None received

**003.21 MINUTES**

**RESOLVED** that the Minutes of the meeting held on 2 December 2020 be adopted

**004.21 OXFORDSHIRE COUNTY COUNCIL**

County Councillor D Bartholomew referred to his monthly reports:-

General OCC report (already circulated) - includes information on Covid Tier 4 disciplines/river levels in Oxfordshire/scammers targeting residents/ winter support for families in need.

Highmoor report –

HGV's weight restriction – Cllr Bartholomew advised that he still has reservations on this proposal – the proposal gives no detail as to how the restriction will be enforced to ensure no increase of traffic levels on the B481. SODC endorsed the proposal at its December 2020 meeting Cllr D Bartholomew abstained from voting

OCC has received requests for help in preventing traffic accidents along the A4130 and B481 caused by deer straying onto the highway – OCC already provides signage warning of deer and landowners remain unlikely to install the excess of fencing required. Suggested speed restrictions cannot be implemented beyond village areas and the police are responsible for enforcement against speeding vehicles.

Third Reading Bridge – all Berkshire parties continue to press for funding for the Outline Business Case to support the proposals for a third bridge. Both SODC and OCC withdrew from the Joint Statement of all parties for The funding bid – but then Reading Borough Council added the wording for “a third bridge to be its preferred option”. Both OCC and SODC withdrew their support as only prepared to offer support if all option were on the table -subsequently RBC withdrew this wording and the OCC restated its support but SODC has not done so as a result of which the Dept for Transport is reluctant to consider a bid but Berkshire parties will no doubt seek to press for the necessary funding.

Questions were raised and discussed as follows:-

- Q** has the inclusion of a 5 mile radius in the proposal for an HGV weight restriction been accepted?
- A** other parishes have accepted the idea which was included in an attempt to gain more support but the fact remains that the proposal offers no detail eg does the requisite legislation exist/is there appropriate technology etc. sufficient to guarantee a transfer of HGV's using the B481 as a through route
- Q** is there any information as to faster Broadband being installed in any parishes?
- A** superfast already exists – broadband improvements for residential areas tend to be introduced on the back of business requirements/installations – but will investigate if provide the relevant postcodes.
- Q** re proposals for weight restrictions for HGV's will likely see an increase in traffic on the A4074 Oxford towards M4 giving an increase of traffic through Caversham will this strengthen the case for a third bridge?
- A** Yes – but there is as previously stated a great deal of information required before the proposal can be considered as well as of course funding.
- Q** in relation to both proposals ie weight restriction and a third bridge what action can taken at the moment?
- A** both proposals need careful monitoring and DB agreed to keep the parish Council informed of any movement

County Councillor D Bartholomew left the meeting

#### **005.21 HIGHWAY MATTERS**

- (a) OCC response still awaited re ownership/encroachment of verges opposite former Dog & Duck public house.

An anonymous entry has been made on Fix My Street for encroachment of verges at the front of the public house The Lamb, Satwell (this property now the subject of a planning application – no OCC action reported

- (b) Reply awaited from County Councillor S Gawrysiak on queries raised by HPC on proposal for weight restriction for HGV's travelling in the town of Henley and Thames and surrounding 5 mile radius

**006.21 SOUTH OXFORDSHIRE DISTRICT COUNCIL**

NOTED – that the January Report by SODC Councillors Robb and Hillier will be circulated

**No public present the agenda was progressed**

**007.21 PLANNING MATTERS**

- (a) Planning applications:- P20/S4637/FUL – The Lamb, Satwell, Rotherfield Greys, Henley on Thames  
Conversion of the existing public house to a dwelling; erection of 2 detached 3 bed dwellings with associated hard and soft landscaping

**RESOLVED –** that HPC write to the list of resident consultees listed on the SODC website seeking views

that a request be made for SODC councillors to “call-in” the application on the initial grounds of 2 new properties out of scale to existing public house/unsuitable materials in rural area/insufficient parking/introduction of more vehicles into small area

that an extension to the consultation date be requested

that once views of residents are known HPC councillors make a final decision under delegated powers

P20/S4815/HH – 1 Post Office Cottages, Highmoor Cross, Henley on Thames  
Proposed rear conservatory

**RESOLVED** Objection as being unneighbourly/  
overintensive by way of height 2.4m with  
close proximity to boundary with No 2 Post  
Office Cottages ie 0.1 metres from the boundary  
at one end and 0.7 metres at the other/  
incongruent in a small rural garden environment  
and out of keeping visually with the rural character  
which is the terrace of Post Office Cottages  
(Nos 1, 2 and 3)

- (b) Planning decisions

P20/S1918/FUL – Swan Wood, Highmoor  
Replacement dwelling with associated work  
HPC - No objection  
SODC - Granted

P20/S3960/FUL – Land adjacent to The Sheiling, Shepherds Green  
Construction of one outbuilding to contain stables, a tack room and a machine room for local residents to use

HPC - Objection  
SODC - Refused

**NOTED**

## 008.21 FINANCE

(a) Expenditure:-

Mrs J E Pickett -	
Salary January 2021	£ 111.30 (nett)
HMRC	27.73
Alice	20.84
Zoom (Jan)	14.39
2Commune (website)	672.00 (inc VAT £112)
OALC Training course (E Mulvaney & J Stacpoole)	240.00 (inc VAT £40)
Lexis Nexis (1 copy of Local Government Administration book)	119.99

**RESOLVED** that expenditure of £1206,25 be agreed

(b) Budget 2021/22

Councillors discussed the draft budget figures for 2021/22 and it was proposed and seconded

that Option 2 be accepted in principle recognising realistic figures and a Precept of £8561.30 - subject to final confidential discussion of an employment item following which, and with delegated powers, the final budget be decided, published and the Precept claim be submitted to SODC

**RESOLVED** –by unanimous vote that the motion be carried

(c) **NOTED** – Barclays Bank has now requested a full formal banking mandate be submitted and admitted that it is at fault in not requesting this in the first place as opposed to separate submissions by Councillors Mulvaney and Stevens. The bank has been advised that subject to Covid restrictions this request will be carried out when possible

## 009.21 RECREATION GROUND

Initial response from Mercers solicitors received re the draft lease and circulated to Councillors for comment to be notified to Mercers for further drafting if required. prior to submission to 3 cricket clubs. **NOTED**

## 010.21 WEBSITE

Payment made to 2Commune just before Christmas – awaiting a start date from the Company **NOTED**

## 011.21 PUBLIC FOOTPATHS REPORT

No report received

**012.21 INFORMATION/COMMUNICATIONS**

The following information/publications were circulated to councillors:-

OCC December report from County Councillor D Bartholomew  
SODC Communications 3 December 2020  
OALC Newsletter 4 December 2020  
CAB New telephone number  
SODC Communications 11 December 2020  
SODC Inspector`s Report on Local Plan  
"Need not Greed" Oxfordshire  
SODC new national census 2021  
Oxfordshire Climate Alliance  
OCC Climate Action Framework  
Chiltern Conservation Board – vacancy  
SODC Changes to Infrastructure spending  
SODC Communications "Ask for Help" Christmas  
SODC Adoption of Local Plan  
SODC December report from District Councillors Robb & Hillier  
OALC December update  
Royal Mail – missing postbox reply  
SODC Communications re Tier 4 restrictions  
SODC Leader, Cllr Sue Cooper re Tier 4 restrictions

**NOTED** – all acknowledged as received

**013.21 CONFIDENTIAL**

**Employment**